Forms

Fact Sheet

Forms.

Create student-friendly web forms.

Whether you need a simple form, complex form, or something in between, our Forms product is up for the job. Everything's customizable – the design, the fields, the thank you screen, and the students email confirmation message. You can also use our software to create "smart" forms. These forms introduce new questions to students based on their prior answers.

Highlights.

- **Brand:** Apply your branding to your form, landing page, confirmation screen, and confirmation email messages.

- **Fields & Labels:** Choose your fields and field labels.

- **Pre-populated Fields:** Save your students time by pre-populating the information you already know.

- **Required Fields:** Determine which fields students will be required to complete.

- **Hidden Fields:** Include hidden fields for internal use only.

- **Conditional Logic:** Use conditional logic to streamline and personalize the student experience.

- **Confirmation Page and Messages:** Use conditional logic to personalize the thank you landing page and email messages that students see after submitting a form.

- **Editing Tools:** Update your forms at your convenience using our self-serve editing tools.

- **Stop & Resume:** Allow students to save their forms and complete them over multiple sessions.

- **Document Upload:** Enable students to upload documents, such as essays, personal statements, and resumes.

- **File Size:** Determine the maximum file size of the documents you will accept.

- **Fee Waivers:** Waive your fee for all students or select students.

- **Payment Processing:** Use our payment processing service to accept major credit cards, e-checks, or PayPal, or link to your school's payment processing web page.

- **Real-time Data:** Access student form data in real time through your web interface.

- **Update Submitted Forms:** Update a student's form after it has been submitted online.

- **Search:** Search on any form field or combination of fields, and/or conditions.

- ■ **Saved Searches:** Save your customized search criteria for repeated use.

- ■ **Print PDFs:** Print custom PDFs of your submission data one-by-one or in batches.

- ■ **Reports:** Customize and save your reports.

- ■ **Custom Export:** Export your data in a custom .csv, fixed-width, or .dbf file format.

- ■ **Automated Exports:** Schedule automated exports to a secure location at the time of your choosing.

- ■ **File Encryption:** Encrypt your export file to increase the security of student data.

Annual Subscription Fee		
Term	Price*	Start-up*
1 year	Per Form: $500	Implementation: 2 weeks
	Per Submission: $0.25	Training: 60 minutes

*Average

LET'S TALK